

## **Safety Information for New Volunteers and Secondary School Work-Experience Students**

Your volunteer or work experience supervisor is Liz Friis, Director of Resident Lifestyle & Community Programs at Glacier View Lodge, 250 338- 1451. You will report any concerns or safety issues to your supervisor, or outside of 'office' hours to the Registered Nurse in charge.

If you have any concerns regarding tasks you are asked to do, please do not do these until you have reviewed them with your supervisor.

Please follow the direction of the staff in regards to health and safety issues. You will be provided an overview of pushing wheelchairs and broda chairs and instruction for any equipment you are requested to use.

Should the fire alarms sound while you are at Glacier View Lodge, you are requested to exit the building to allow staff to investigate the source of the alarm. Once the all-clear is communicated, you may return to the building. The main fire exit is the front door. All others are marked by a 'exit' sign above the doorway.

Prevention of the spread of infection is the responsibility of everyone entering Glacier View Lodge. Please do not visit if you are ill. Please wash your hands, or use the antibacterial lotion, upon entering and exiting the building, as well as prior to any food related activities. Please also wear an apron during all food-related activities.

All those who visit are at risk of aggression due to behavioural changes that accompany some types of dementia. Strategies on maintaining positive verbal and non-verbal communication, as well as other techniques to minimize this risk will be provided as part of your orientation.

If you require assistance with any resident, please ask the nearest staff member for assistance, or use the nurse call system provided in each room. Remember not to transfer or lift any resident, and always communicate care needs to staff members; do not complete these tasks.

If you are injured, please report to the Registered Nurse on the main unit.

You will not be asked to use any products covered under the WHMIS program.

Glacier View Lodge is a non-smoking facility. Please do not smoke on Glacier View Lodge property.

Please review all other safety information provided in the Volunteer Orientation booklet.